HIGHLAND CHRISTIAN SCHOOL

Academic Recommendation

Please complete this form for each student enrolling in grades 1 through 8. This form is NOT required for incoming kindergarten students. **This form must have a physical signature in order to be processed.** *Sections 1 & 2 are to be completed by the parent/guardian. Please enter the fillable data, then PRINT, sign and submit this form to the HCS Office. Alternately, this form may be printed and completed by hand.*

Section 1. Student Information

Student Name _____ **Date of Birth** _____

Applying to Grade _____ **Begin Date** _____

Section 2. Current School Information

School Name _____

School Address _____

Street **City, State** **Zip**

School Phone _____ **School Fax** _____

I give my permission to school personnel to provide the information requested below.

_____ _____

Signature of Parent/Guardian **Date**

Sections 3 & 4 are to be completed by the principal, counselor, or homeroom teacher at the school where the student is currently enrolled. Please complete and return this form directly to Highland Christian School, Attn.: Admissions, 3040 Ridge Rd, Highland, IN 46322, or fax form and supporting documentation to (219) 838-7817.

Section 3. Confidential Teacher Recommendation

Name/Title _____

Phone # _____

Email _____

Section 4. Student Data

a. Attendance Record:

How many days was this student absent this year? _____

How many days was this student tardy this year? _____

How would you classify these absences/tardies? Routine? Unusual? Extraordinary?

b. Academic Records: Please provide copies of the following

- ○ Report card history
- ○ Standardized test data
- ○ Immunizations & physicals
- ○ Disciplinary Record

c. Special Concerns:

Are there any diagnosed learning disabilities? YES NO If yes, please explain below.

_____

_____

Are there any suspected learning difficulties? YES NO If yes, please explain below.

_____

_____

d. Social Interactions:

Describe the student's relationship with peers in the classroom & on the playground.

_____

_____

Describe the student's relationship with teachers and other authority figures.

_____

_____

e. Are there any other unresolved family, financial, or disciplinary issues?

_____

_____